

**NEW VENDOR REGISTRATION FORMAT**

Doc No.

F-PUR-14

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(A) BASIC INFORMATION

SR. No.	DESCRIPTION	INFORMATION
1.	Name of the Vendor Firm	:
2.	Type of Firm	:
3.	Name of the Proprietor / MD / Director	:
4.	Office Address (with telephone, fax No., E-mail I.D.)	: _____ _____ _____
5.	Drug Licence No. And / Or Manufacturing Licence No. (Enclosed Photo copy - Annexure I)	: _____ _____
6.	G. S.T. No.	:
7.	P.A.N. No.	:
8.	Date of Starting the Business	:
9.	Name and Address of Banker (S)	: _____ _____
10.	Total Annual Turnover	:
11.	Enclosed list of Items intended to supply under approval stating principal manufacturer of each material (Annexure II)	:
12.	List of Major Clients (Enclosed List - Annexure III)	:

Signature Of
Proprietor / Director _____

Date :

Approved by:

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(B) ADDITIONAL INFORMATION

SR · No.	DESCRIPTION	INFORMATION
1.	Factory / Business Location Address (with telephone, fax No., E-mail I.D.)	: _____ _____ _____
2.	Total Area (Premises)	:
3.	Total Built-up area (Manufacturing, Testing, Input material and Finished Goods Storage Area give separately)	: _____ _____
4.	Installed Capacity (If required bifurcate according to the activities - Annexure IV)	:
5.	List of essential documents required.	
a.	List of Items manufactured / Stored Category wise (Annexure V)	:
b.	List of Laboratory equipments & Manufacturing equipments including store (Annexure VI)	:
c.	List of Technical Staff (for testing, manufacturing & Store) - Annexure VII	:
d.	Photo Copy of GMP / ISO Certificate (Annexure VIII)	:
e.	Enclose brief information about Quality Assurance / Management System	:
f.	Enclose Stability Study Data of Materials intended to supply - Annexure IX	
g.	Enclose list of samples submitted for Approval - Annexure X	

Name and Signature Of
Proprietor / Director _____

Date :

Company Seal

Approved by: